

Lander Art Center's SUMMER FESTIVAL

Artist Single Booth Form

Saturday, JUNE 29th, 2024 from 10am - 5pm

Lander City Park

This form is due **May 23rd, 2024**. Members or Artists created original artwork, please.
This will be an Art Show with two other "Mini- Events" inside the Art Show.

\$5 late fee for forms/fees received after May 23rd, 2024..

Scan and submit form to exhibition@landerartcenter.com or the LAC front desk - 258 Main St, Lander

Only completed forms will be allotted a booth space.

Fees due upon submission of form. Each artist's booth location will be determined by LAC's Volunteer team & Board Members

All fields are required to secure booth reservation.

Artist name _____ Date _____

Business name, if different _____

Address _____

Phone _____

Email _____

Medium(s) you use in your work _____

Price range of your work _____ Lander Art Center member? (circle one) YES NO

It is your responsibility to check the weather and plan accordingly. Please be prepared to bring a tent/sunscreen/water/protective clothing/etc. with you. Electricity is not available at this location, battery powered lights (twinkle lights) are recommended. No generators, please.

All booth spaces are 10x10ft plots. Please indicate which type of booth you are reserving.

Booth fees are due at the time of form submission.

_____ Single Booth Non-Member \$35

_____ Single Booth LAC Member \$25

_____ Single Booth LAC Falls Member (fee waived)

_____ Single Booth LAC Canyon Member (fee waived)

Become a Lander Art Center Member at www.landerartcenter.com

Write a description - compose a one-sentence description of your artform to be included in our promotional marketing and email it to exhibition@landerartcenter.com

Provide 3 digital images representative of the work that you will bring to sell at this event - send via email to exhibition@landerartcenter.com with the subject line "Summerfest Promo". Provide a description (medium, title, year, etc.) that corresponds with each photo. These photos will be used for promotional purposes leading up to the event. If you have social media links, please include them in your email!

****Artists will be regularly updated via email leading up to the event.
Info packets will be sent out no later than June 1st****

*** EVENT DETAILS AND EXPECTATIONS ***

Booth setup will run from 8am-10am. You are not required to arrive at 8am, but you must be ready for sales at 10am. This event is a fundraiser for the LAC. Please refrain from promoting or soliciting donations for any other organization/business/group.

Professionalism – Artists must be present at their booths during the event** (assistance with watching your booth is encouraged to allow for breaks. Summerfest volunteers will be available if needed). We understand that Summerfest times are different from 2023 in response to member input after reviewing the surveys. If an artist needs to pack up and leave before the end of the event, they may do so with prior authorization from LAC staff/board members.

Sales Tax – It is your responsibility to comply with state and local tax laws and licensing. It is not necessary to prove or show a license in order to participate in Summerfest. Yet we highly recommend that you educate yourselves in this area. In order to further help in this, we recommend that you read the "Wyoming Vendor Manual".

Cancellations – We understand that unavoidable life situations happen. If you need to cancel your booth reservation, please contact LAC staff 10 days or more prior to the event for a full refund. Cancellations less than 10 days prior to the event are not eligible for a refund.

Photo and Contact Information Release (please initial)

_____ I agree to allow the Lander Art Center to take photographs and videos during Summerfest to be used solely for the purpose of LAC promotional material.

_____ I allow the Lander Art Center to release my promotional photos (requested above), name, and/or website to the public for promotional purposes leading up to, and during, the event.

I have read and understood the "Summerfest 2024" details and expectations.

Print name: _____

Signature: _____ Date: _____